Annual Narrative Report ANR

(Please complete this form within 30 days after the end of each project year, the report should not exceed 15 pages, excluding annexes.)

**Step 1**: Update Activity Plan

**Step 2**: Update Indicator Tracker

**Step 3**: Update Risk Register if applicable (every six months)

**Step 4**: Update M&E Plan if applicable (every six months)

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|  | **Updated in GO** |
| **Activity Plan** | **\*** |
| **Indicator Tracker** | **\*** |
| **Financial Project Report (FPR)** |  |
| **Risk Register (every six months)** |  |
| **Monitoring and Evaluation Plan (every six months)** |  |

**Step 5**: Complete the narrative report below

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| --- | --- | --- | --- |
| Project Implementing Partner: | **Nepal Netra Jyoti Sangh (NNJS)/ Eastern Region Eye Care Program (EREC-P)** | | |
| Project Name: | **Sundar Sansar (Beautiful world): Reduce Visual and Hearing Impairment among School going children in Nepal** | | |
| Project no: | **P00124** | | |
| **Total Project Budget:** | **NRs.13,448,130.00** | Annual Budget Expenditure: | **NRs.** **10,795,302.78** |
| **Project Start Date:** | **2022** | Project End Date: | **2023** |
| **Report Date Submission:** | **15 Jan 2024** | | |
| **Reporting Period** | **2023** | | |
| **Report Author:** | **Mr. Sudhir Kumar Thakur, Program Manager, Sanjay Yadav, Project supervisor and Rashmita Bhattarai** | | |
| **CBM Global Country Team Project (or Programme) Manager** | **Bikash Pyakurel** | | |

This report is intended to be submitted annually but reflect the entire project period to date. It should be an accurate description of project progress and the content of the final version to be agreed between the implementing partner and the CBM Global Country Team before being uploaded to Global Online.

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| **1. Summary of the general project progress to date.** Provide a brief overview of the key successes, issues and/or changes which have happened in this year. In addition, put an ‘X’ on the RAG scale (red – significantly off-track, amber – slightly off-track, green- on track) to reflect overall project progress. Rate and justify your rating (2-3 sentences maximum). It may be helpful to answer this question last. |
| This school-based eye and ear health program was useful community-oriented solution for prevention of blindness and deafness. Early detection and addressing uncorrected refractive error and hearing problems will help Nepal achieve the Sustainable Development Goals. In the year 2023, this project implemented its project in 202 schools where 97,048 children were screened and treated on eye and ear problem. Financial utilization is 100%.   |  |  |  |  | | --- | --- | --- | --- | | **Project Progress[[1]](#footnote-2)** | Significantly off-track | Slightly off-track | On track  X | |
| **2. Comment on project progress against project targets, indicators, and activities.** Provide an update on progress in each Result, describing Activities that have been undertaken and how they are contributing to achieving the Result. Describe if these activities are in line with your Activity Plan (and why they might be different). Give reasons for any delays and/or proposed changes to the activity plan. You could also use the Result Indicators and Targets (if they have been measured in this quarter) to show whether you are on track or not. Where targets have been exceeded, please highlight this and give a short explanation. For those targets and indicators which are off-track, please say what actions have been or will be taken to rectify this. |
| **R01: Promote awareness and access to eye and ear care services to school going children:**  **In School:** Routine checks, such as vision and hearing screenings, ensure that students are better learners which can meet their full academic potential. A total 97,048 children in 202 schools were screened on eye and ear care. From the total screened children, 8,374 children who identified eye problems have gone through secondary eye screening in vision van. Vision van is equipped with optical instruments for vision screening and refraction testing as well as lens-edging equipment to fit and dispense glasses on the spot. Total 2,893 children were referred to base hospital/Eye Care Centers. Total 1,682 children were visited to base hospital and 98 visited to ECCs and 183 children received medicine, 2,952 children received spectacle and 17 children undergone for different surgeries.  Similarly among 97,048 children total 3,993 children with ear problem were identified and were referred to base hospital/ECC for further evaluation. Total 510 children visited at base hospital/ECC and 411 children received medicine, remaining for removal of wax and other ear problems.  **In community:** From marginalized communities where the parents are not able to send their children to school were screened through this project with the motive that no one left behind for the services related to eye and ear care.Total 10,788 children were screened in eye and ear at community. Among them, 487 were identified with eye problems and 647 children were identified with ear problems. Among them, 89 were provided spectacle and 272 children were refer to BEH or EECCs for further treatment.  In the year 2023, we have screened 73 children with disability.  **R02: Support on Surgery, Treatment and spectacle support**  **R02A01: Spectacle support to children:**  Using the prescribed spectacles can help children to get the higher grades/ increase their performance in the study and other activities of their life. After the examination, if they use prescribed spectacle, it will help them to focus on studying which tends to have their academic growth effectively. We have provided spectacle to 3,041 children among 8,374 children identified with eye problems.  **R02A02: Medicine support:**  This project provide the medicine support to the children whose parent can’t afford or have the low economic condition. A total 594 received free medicine at base hospital/ECC among them 183 children received eye medicine, and 411 children received ear medicine at base hospital and ECC, which helps to decrease vision and hearing impairment of children.  **R02A03: Provide subsidies to conduct surgeries based on identified needs:**  A total of 17 surgery have been done under the support of this project. The major surgeries were cataract, retina and squint to children to restore their proper vision and improve the quality of life.  **R02A04: Provide free services to low vision children:**  In 2023, we haven’t found any children having low vision. So, this budget have been utilized in spectacle part.  **R02A06: Conduct spectacle compliance monitoring visit to 500 schools**:  We have conducted spectacle compliance in different schools at the end of the project and spectacle compliance was found to be 40.21%.  **R03: OPD engagement and awareness raising:**  **R03.01. Engagement and Collaboration with OPDs at school level**  Interaction with schools management and principals: EREC-P had collaborated with NFDN Koshi province and OPDs of all 16 municipalities in the district for coordination meeting. During the meeting, there was open discussion between them about their rights and duties in municipality level. They discussed about their plan, policy and implementation of program regarding to disability at palika level. After discussion about disability rights and duties, inclusive education system was discussed with objective of engagement of OPDs in education and school screening.  **R03.02. Engagement and Collaboration with OPDs with local unit**  Interaction with school’s principal, chairperson of school management committee and OPDs of Katahari, Jahada,Dhanpalthan, Budhiganga, Gramtham, Kerabari, Kanepokhari, Miklagunj rural municipality and Sundarharaicha, Ratuwamai, Sunbarshi, Belbari, Letang, PathriSanichare and Urlabari municipality were done. We have coordinated with OPDs, heath coordinator, education coordinator and NFDN of Koshi province to conduct the program. Total 84 participants were in the program. NFDN provides facilitator to facilitate the sessions about inclusive education and Mr. Sanjay Yadav, program supervisor of sundar sansar facilitates the sessions about eye and ear care health including refractive error, importance of spectacle etc. The sessions includes:  - What is inclusive education  - Understanding about inclusive education  - Disability identification  - Strategy about inclusive education & its implementation  - About accessories materials  - Participation of OPDs status  - Inclusive infrastructure  - Inclusive in WASH, Health & livelihood  - Instructional techniques for special needs & inclusive education  - About eye & ear health, importance of spectacle to children  - Symptoms & identification of refractive error in children  - Referral cases during school camp  **R03.3. Printing of Vision Ambassador Kits**:  As before starting the school screening, the Sundar sansar team select the students from grade 7, 6 and 8 according to the total number of student in the current school. After getting selection, eye health workers orient about the process of doing primary screening and how they help us during screening and act as vision ambassador in future. Total 1,492 students were oriented about the process of vision test. They were provided with vision kit, which contain 3meter rope, a torch light, PVS card, IEC materials and bag for the protection of those kit. Therefore, the vision kit helps them to check their eye after six months with the help of vision ambassador.  **R03.4. Orientation and examination to teacher:**  Children mostly spend the quality of time in school engaging not only in studying, reading and writing but also in outdoor activities. The teacher play an important role in the children’s life. When the teacher are able to detect any problem to the children then they can get timely treatment. So, it is important to orient the teacher for eye and ear care health so that they can refer children on time who is facing problem to the hospital which directly linkage to the early intervention and have their better grades in studying. This year, total of 937 teachers were oriented and 930 were examined.  **R03.5. Painting of awareness and prevention message on eye and ear health:**  We all remember more which we have visualized rather than reading same like this, wall painting awaken us to new perspective. Thus, to raise awareness related to eye and ear health, Sundar Sansar project has painted the wall in different school of different municipality where the project was implemented. This year, 40 school wall painting was done for the purpose of raising awareness.  **R03.6. Develop and disseminate jingle on eye and ear health:**  Jingles on eye and ear health can reach to large number of people and aware people in related to eye and ear problem. This can help to reduce the blindness and deafness in the community which lead to quality of life. For the awareness raising, started airing jingle on eye and ear through B Fm 91.2 MHZ that aired 3 times about eye and ear jingle respectively. This FM covers whole part of our working area, which helps to aware about refractive error and ear problems and its services which helps in identification of problems and helps in treatment on time.  **R03.7. Eye and ear health awareness flex printing**:  Various IEC materials were developed and placed while school screening on different eye and ear related awareness. Students were found to be reading of that flex. Total of 20,533 flex materials were dispatched in this year 2023.  **R03.8 Project learning Documentation:**  For the project learning documentation, we have hired consultants by the hiring process. Through the process, we have selected Creative Solution For Health Pvt Ltd of Kathmandu. Agreement between EREC-P and Creative Solution For Health for the was completed and following activities will be covered:  The results of this study will contribute to a comprehensive assessment of the Sundar Sansar project's impact, reach, and effectiveness among the target population.  The aim of the project learning documentation are:  Aim 1: Identifying Successes, Best Practices, Challenges, and Lessons Learned  Aim2: Developing Comprehensive Learning Documents: mail  **R03.9 Research on identified issues/areas and publish:**  For the research on identified issues, we have hired same consultants “Creative Solution For Health Pvt Ltd” of Kathmandu. Agreement between EREC-P and Creative Solution For Health for the was completed and following activities will be covered:  Aim 1: Assessing the Impact of the project  Aim 2: To find out the prevalence of spectacle compliance and non- compliance among the children.  **Monthly review and planning meeting:** All the staffs of Sundar Sansar department were participated in monthly review meeting. The review of previous month was shared and planning for the current month was done. The outcome were shared and quality team provided feedback and suggestion.  **Virtual semi-annual review meeting:** Semi-annual review was done virtually by the CBMG where participants were from different organization. The achievement of sundar sansar were presented and shared.  **IEH thematic review and learning sharing workshop:** IEH thematic review and learning sharing workshop was done at Hile, Dhankuta district where participants from CBMG, EREC-P and Karnali province were participated. The object, achievement, target, best practices, key learning, challenges and further plan were discussed and shared.  **R03.010: Project learning sharing and closing meeting:**  We have conducted the project learning and sharing with all the stakeholders of our project area. We have invited all Mayor, deputy mayor, health coordinators and education coordinators of our project area. We shared our all the activities and indicators of the project. We shared all those achievements of the program. We also conduct feedback sessions and they provided some feedback which should be implemented in near future. |
| **3. Summary of finances/budget implementation:** Referring to Budget lines at the result level, comment on and explain any variances (under/overspends[[2]](#footnote-3)) and confirm whether savings are permanent or temporary. If applicable, provide context and justification for any other issues relating to the budget.[[3]](#footnote-4) |
| The budget expenditure of the year 2023 was NRs. 10,795,302.78 as the actual budget of this year is NRs. 10,652,780.47. |
| **4. Comment on any highlights or major project or organizational successes or learnings during this quarter’s implementation.** Please use this space to share any highlights and learnings during the year and to comment on any positive stories that have happened during the reporting period. |
| * The project helps to give new life to the children who have cataract by providing them free surgery and spectacle, which brings happiness in their life from darkness to light. * We have provided training to child groups of every school about primary screening, which helps them to check their eye periodically and helps in reducing the blindness. * More than 50% of referred children visited to base hospital and nearby ECC to get the recommended services |
| **5. Key challenges or project changes that have happened.** Please use this space to comment on any other challenges or changes that have arisen during the reporting period which are not captured by the above questions: staff, organizational, socio-economic. |
| * The different festivals holiday halts the screening. * The engagement of local government in the program executed by this project seem to be less. * The staff got eye flu as the activities work wasn’t done as per the plan. |
| **6. Risk register:** Have you made any changes to the risk register (Yes/No). If yes, please list the risk events that have changed in the risk register. |
| No any changes have made to the risk register |
| **7. Lessons learned & best practices.** Describe any lessons learned and best practices identified during the reporting period. Please also include any difficulties experienced during the project which are often the richest source of lessons learned. |
| The project itself as the best practices that was implemented in the school along with the community level to reach large number of the school going children or marginalized community children.  **Vision van:** This project has the unique screening system as it has vision van in which staff travel along with eye and ear screening was done for the school going children as well marginalized children in the community where on the spot the team fitted the spectacle as required power and provided them. |
| **8. Cross cutting issues/themes:**  Referring to the cross-cutting issues mentioned at project design stage, comment on your project’s progress in Gender Equality and Social Inclusion, Safeguarding of Children and Adults at risk and Ecological Sustainability, highlighting notable challenges, achievements and learning. |
| **Gender Equality and Social Inclusion:** EREC-P have developed and endorsed GESI policy, and all of Sundar Sansar staff were oriented on it. Total 48,742 boys and 48,306 Girls were examined and treated of this project area, which have cover all the children in the community irrespective of gender and disability.  **Safeguarding of Children:** All staff were oriented on child safeguarding issues, which will ensured the safeguard of children.  **Ecological Sustainability:** For ecological sustainability, the project have worked on no harm principle for ecological effects along with the minimal use of non-reusable plastic and other materials that contribute in carbon production. Besides, all project staff were oriented on it. Sundar Sansar team is using software for data entry, which reduces the paper use and use of electricity while doing refraction and optical work through vision van instead of using generator. |
| **9.** **Collaboration with partners and stakeholders:**  Complete the table below by describing your collaboration with each of the partners/ stakeholders involved in or relevant to the project. (Collaboration could be in the form of networking for mainstreaming, systems strengthening, support in the implementation of the project etc.) Include as an annex the updated Partner Assessment Action Plan (if applicable). |
| **Local government**: Coordinated and arranged formal meeting with palika and Karuna Foundation Nepal (KFN) where overall objectives of the program was discussed. After the meeting, education sector provided us the data of all school with principal numbers and they inform all the schools that Biratnagar Eye Hospital and municipality are conducting eye and ear screening camp which help in the spreading information to all the children parents to send their children at school.  **National Federation of the Disabled – Nepal (NFDN)**: Built up the good relation with the NFDN for OPD led awareness for inclusive education in school. This coordination also helped in facilitation with OPD about inclusive education at school and in developing policy at palika level. |
| **10. Project revisions and adjustments** (if applicable): Comment on any major adjustments in strategies, targets, key results, activities, indicators that took place during the reporting period, or that are planned for the next year (also specify if any approval for changes has been sought from CBM Global). |
| **R02A04: Provide free services to low vision children:**  In 2023, we haven’t found any children having low vision. So, this budget have been utilized in spectacle part. |
| **11. Follow-on review:** If the project is entering its final year, what are the plans for when this current funding ends? Please record discussions that have taken place in the project team, commenting on decisions/proposals that have been made and the reasoning. |
| ….. |
| **12. Update on Monitoring Visit Action Plan** (if applicable)**:**  Report on any action plan or recommendations agreed with CBM Global staff during the year. Were recommendations incorporated during the implementation of the project? |
| **Monitoring and technical backstopping visits by CBM Global, Program officer**:  Mr. Bikash Pyakurel of CBM, Program officer with EREC-P team visited to the project and also to NFDN office for coordination meeting about OPD engagement and helps in overall planning of 2023 target and budget.  **Monitoring and technical backstopping visits:**  Mr. Amit Mehta, lead optometrist from Biratnager eye hospital visited to school for quality monitoring in Eastern View English School of Belbari municipality, Shree Shiksha Bikash secondary school of Kanepokhari rural municipality.. He verified cases examined by staff already by taking 5% of total examined students as sample. He finds that the screening process were properly followed the proper guidelines provided to the team.  Monitoring visit was conducted by Senior Administrator of EREC-P Mr. Sudhir Kumar Thakur and other EREC-P staffs on 28 September at Shree Radhika Public School, Urlabari, Morang. Their observation are as follows:  - Protocol of project are well followed.  - Team were well aware of their role and responsibility and distributed team equally as required and mobilized the school student volunteer.  **Recommendation**  To provide refresher training about child safeguarding to the staffs which helps them to be more careful while doing field activity in near future. |
| **13.** **Feedback and recommendations to CBM Global:**  CBM Global welcomes feedback and suggestions from partners about their partnership with CBM Global. Here you have the opportunity to provide any feedback or recommendations. For sensitive matters, we refer to CBM Global’s parallel feedback and complaints procedure which can be submitted anonymously and found on our website (https://cbm-global.org/feedback/). |
| No any |
| **14. Annexes** Please attach the following as an Annex to the report.  **Annex I: Stories of Change (mandatory)** Provide two project related real life stories. This could be either success stories and/or human-interest stories.Each story should highlight a concrete example portraying the impact of the project during the reporting period. The attachment of further supporting documents is possible. Although it is not mandatory, the following structure is recommended to guide the writing of the story:   1. Problem / Challenge faced: Describe the specific problem or challenge faced by the subject of your story (this could be a problem experienced by an individual, community or government). 2. Project Intervention: How was the problem or challenged addressed through the Project intervention? 3. Result (if applicable): Describe the observable change that occurred so far because of the Project intervention. For example, how did community life change or how was the government better able to deal with the initial problem? 4. Lessons Learned: What did you (and/or other partners) learn from this situation that has helped inform and/or improve Project (or other) intervention?   **Annex II: Photos (mandatory)** Please provide project related photos with captions or news items etc. Please ensure that written consent has been obtained from all identifiable people in the photos.  **Annex III Include as an annex the updated Partner Assessment Action Plan (if applicable)** |

1. Significantly off-track = unlikely or very difficult to catch up on project targets. Slightly off-track = expected to catch-up on project targets with remedial actions. On track = expected to reach project targets. [↑](#footnote-ref-2)
2. Greater than 10% cumulative year to date at result level, unless otherwise stated by specific funder requirements. [↑](#footnote-ref-3)
3. Amongst other things, this may include the need for a No Cost Extension, the reallocation of funds, or where expenditures are not booked to an original budget line. [↑](#footnote-ref-4)